



## VALUABLE PAPERS & RECORDS

Refer to the Supplemental Declarations if information is not shown on this form.

The coverage under this endorsement is subject to the *terms* contained in the General Policy Provisions.

This form is a part of Policy No. \_\_\_\_\_.

*Named Insured* \_\_\_\_\_.

### WHAT WE PAY FOR

*We* cover the described property against risk of direct physical loss from any external cause, unless specifically excluded.

Limit of Insurance

a) *Valuable Papers & Records* not specified in (b) \$ \_\_\_\_\_.

b) Specified Articles: Describe \$ \_\_\_\_\_.

### DEDUCTIBLE

From each adjusted claim for loss or damage in a single *occurrence*, *we* will deduct \$ \_\_\_\_\_.

### AWAY FROM YOUR PREMISES

*We* cover the described property away from *your premises* for a limit up to 10% of the limit of insurance for (a) & (b).

The limit of insurance for *Valuable Papers and Records* away from *your premises* is raised from 10% to \_\_\_\_\_ %.

### WHAT WE DO NOT PAY FOR

- 1) loss due to any fraudulent, dishonest or criminal act by *you*, a partner, an officer, director or trustee;
- 2) loss resulting from errors or omissions in processing or copying;
- 3) loss due to wear & tear;
- 4) loss to property which cannot be replaced with other of like kind or quality;
- 5) loss due to electrical or magnetic injury, disturbance or erasure of electronic recordings, EXCEPT by lightning;
- 6) loss of property held as samples or for sale or for delivery after sale;
- 7) loss of *money* or *securities*.

### DEFINITIONS

The following definitions apply to this policy;

*Valuable Papers and Records*-means written, printed or otherwise inscribed documents and records, including books, maps, films, drawings, abstracts, deeds, mortgages and manuscripts.

*Premises*-means the interior portion of the building occupied by *you* for business purposes.

*Money*-means currency, coins, bank notes and bullion, travelers checks, registered checks and money orders held for sale to the public.

*Securities*-means all negotiable and non-negotiable instruments or contracts representing either money or other property and includes revenue and other stamps in current use, tokens and tickets, but DOES NOT INCLUDE money.