



## VALUABLE PAPERS & RECORDS

Refer to the Supplemental Declarations if information is not shown on this form.

### AGREEMENT

This form is a part of Policy No. \_\_\_\_\_.

*We* will provide the insurance stated in this form in return for *your* payment of the premium due and *your* compliance with all of the *terms* of this policy.

*Named Insured* \_\_\_\_\_.

### Cause of Loss

*We* insure the described property against covered causes of loss. Covered causes of loss means risks of direct physical loss except as excluded or limited by *your* policy.

Limit of Insurance

a) **Valuable Papers & Records** not specified in 2

\$ \_\_\_\_\_.

b) Specified Articles: Describe

\$ \_\_\_\_\_.

### DEDUCTIBLE

From each adjusted claim for loss or damage in a single *occurrence*, *we* will deduct \$ \_\_\_\_\_.

### AWAY FROM *YOUR* PREMISES

*We* cover the described property away from the *premises* for a limit up to 10% of the amount of insurance for 1 & 2.

The amount of insurance for **Valuable Papers and Records** away from *your premises* is raised from 10% to \_\_\_\_\_ %.

### WHAT *WE* DO NOT PAY FOR

*We* do not pay for:

1. Loss due to any fraudulent, dishonest or criminal act by *you*, a partner, an officer, director or trustee;
2. Loss resulting from errors or omissions in processing or copying;
3. Loss due to wear & tear;
4. Loss to property which cannot be replaced with other of like kind or quality;
5. Loss due to electrical or magnetic injury, disturbance or erasure of electronic recordings, except by lightning;
6. Loss of property held as samples or for sale or for delivery after sale;
7. Loss of **money** or **securities**.

### DEFINITIONS

The following definitions apply to this policy;

**Valuable Papers and Records**-means written, printed or otherwise inscribed documents and records, including books, maps, films, drawings, abstracts, deeds, mortgages and manuscripts.

**Premises**-means the interior portion of the building occupied by *you* for business purposes.

**Money**-means currency, coins, bank notes and bullion, travelers checks, registered checks and money orders held for sale to the public.

**Securities**-means all negotiable and non-negotiable instruments or contracts representing either money or other property and includes revenue and other stamps in current use, tokens and tickets, but does not include *money*.